



Join a Chapter

- Join any one chapter i-e; 1. Leadership Chapter 2. Media Chapter
- Apply for only one post
- **For President and Vice president posts**, the students from 5th, 6th, 7th semesters can apply.
- **For members**, the students from 4th, 5th, 6th, 7th, 8th semesters and Alumni can apply.
- The selected candidates for any of posts will work for one year.
- The selected students for post of President and Vice President will get sashes also.
- Send your detailed cover letter which makes you the best eligible candidate against opted post.
- **Open posts for 2022-2023 are Vice president and Members only.**
- Submit detailed cover letter in pdf form as an attachment via email on studentaffairbpgcw@gmail.com latest by **July 13, 2022**. Must mention your full name, session of graduation, WhatsApp contact number. Subject title of email “Nominee for Vice President” or “Nominee for Member”

<u>Leadership Chapter</u>	
As a President	
<p><u>Eligibility criteria</u></p> <ul style="list-style-type: none"> ▪ Availability in college working hours ‘and days ▪ Experience in Graphics ▪ Good communication skills ▪ Experience in event management. ▪ Experience in planning, organizing and initiatives. 	<p><u>Responsibilities</u></p> <ul style="list-style-type: none"> ▪ President will be responsible to engage alumni. ▪ Event planning for alumni. ▪ Find potential member for chapter. ▪ maintains contact with the Alumni and Student Affair office ▪ publicizes college news and information to the Alumni. ▪ allocation of responsibility to chapter member
As a Vice President	
<p><u>Eligibility criteria</u></p> <ul style="list-style-type: none"> ▪ Availability in college working hours ‘and days ▪ Experience in Graphics ▪ Good communication skills ▪ Experience in event management. ▪ Experience in planning, organizing and initiatives. 	<p><u>Responsibilities</u></p> <ul style="list-style-type: none"> ▪ Individuals who stand second-in-command and perform all functions assigned by President ▪ Defining clear, individual responsibilities for every member of chapter
As a Member	
<p><u>Eligibility criteria</u></p> <ul style="list-style-type: none"> ▪ Availability in college working hours ‘and days ▪ Experience in Graphics ▪ Good communication skills ▪ Experience in event management. ▪ Experience in social media working 	<p><u>Responsibilities</u></p> <ul style="list-style-type: none"> ▪ Lead important functions such as planning an event ▪ learn the duties of the President in order to ensure a smooth leadership transition ▪ keep information flowing to the general membership of the chapter



**FAZAIA BILQUIS COLLEGE OF EDUCATION FOR WOMEN
PAF NUR KHAN, RWP**



	<ul style="list-style-type: none"> ▪ Make personal contact with potential new members to encourage their Involvement ▪ provide the resources necessary to support the chapter's activities
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Media Chapter	
As a President	
<p><u>Eligibility criteria</u></p> <ul style="list-style-type: none"> ▪ Availability in college working hours 'and days ▪ Experience in Graphics ▪ Good communication skills ▪ Experience in event management. ▪ Experience in social media working. 	<p><u>Responsibilities</u></p> <ul style="list-style-type: none"> ▪ President will be responsible to engage alumni. ▪ Event planning for alumni. ▪ Find potential member for chapter. ▪ maintains contact with the Alumni and Student Affair office ▪ publicizes college news and information to the Alumni. ▪ allocation of responsibility to chapter member
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